

AUGUST 26, 2024 - BE IT REMEMBERED, That the Hartsville/Trousdale County Commission met pursuant to adjournment with the Honorable Mayor Jack McCall, Commission Chairman presiding and the following commissioners present to wit: Beverly Atwood, Tommy Belcher, Shane Burton, Alan Carman, , Brian Crook, Will Dennis, Jerry Ford, Chris Gregory, Terry "Bubba" Gregory, Landon Gulley, Judy Kerr, David Nollner, Lesley Overman, Mark Presley, Amber Russell, Lonnie Taylor, David Thomas, and Steve Whittaker.

1. **Open Court** - Officer Joe Sullins
2. **Invocation** - Landon Gulley
3. **Pledge to the American Flag** - Shane Burton
4. **Roll Call** - Rita Crowder, County Clerk - 18 PRESENT, 1 ABSENT

5. **Approval of Minutes**
Motion this court approve the minutes as presented.
Motion by Chris Gregory, Second by Jerry Ford
VOICE VOTE

MOTION CARRIED

6. **Announcements** -
 - A moment of silence was held in memory of Commissioner Richard Johnson.
 - Trousdale County Youth Fair will be held Aug. 29th-31st and Sept. 5th-7th.
 - Goose Gala will be held on Oct. 26th.

7. **Set the Agenda** -
Motion this court set the Agenda.
Motion by Jerry Ford, Second by Lonnie Taylor
Voice Vote

MOTION CARRIED

8. **Citizens' Response to Agenda Items** - None presented.

9. **County Mayor Report** - Jack McCall
 - The Broadway Sidewalk Project has begun. There will two different stages. The first one will cover McMurry to the Administrative building. The second stage cover the Administrative building to the Train Depot.
 - Streetscape - all of our documents have been sent in to TDOT to be signed off. Once this has been done, we can begin to make changes to the curbs downtown.
 - Trey Park - lots of activity going on and the projected timeframe for completion is on or around Oct. 10th this year.

10. **Committee/Board Reports** - *SEE ATTACHED MINUTES*

- A. Codes & Zoning - August 1
- B. Emergency Services - August 5
- C. Public Works
- D. Personnel - August 15
- E. Finance Committee - August 19
- F. Other Reports

11. **Active Business**

- A. **Resolutions**

- 1) **Resolution 2024-14-811** ECD Road Name - Goose Creek Lane, Narrows Lane
Motion this court approve this Resolution.
Motion by Chris Gregory, Second by Jerry Ford
VOICE VOTE

MOTION CARRIED

2) **Resolution 2024-15-812** Acquire Ward School Property

Motion this court approve this Resolution.

Motion by Chris Gregory, Second by Steve Whittaker

ELECTRONIC VOTE - 14 YES, 2 NO, 2 ABSTAINED

MOTION CARRIED

B. **Ordinances** - None

C. **Notaries**

Brittany Brown - Central Research Inc.

Angie Hibdon-Johnson - self-employed

Motion this court approve these notary applicants.

Motion by T. "Bubba" Gregory, Second by Lonnie Taylor

VOICE VOTE

MOTION CARRIED

12. **Other Business**

A. **Commissioner Appointment - District 9**

Motion this court not appoint a commissioner and allow the constituents of the 9th District to make that decision at the November 5th election.

Motion by David Thomas, Second by Shane Burton

ELECTRONIC VOTE - 11 YES, 5 NO, 2 ABSTAINED

MOTION CARRIED

13. **Public Comment** -

Chairman McCall announced that he would not seek the chairman position in September. He asked that the commission start thinking about who they would like to appoint.

14. **Adjourn**

Motion this court adjourn.

Motion by Lesley Overman, Second by Beverly Atwood

VOICE VOTE

MOTION CARRIED

COMMITTEE MINUTES

Codes & Zoning - No minutes submitted

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

EMERGENCY SERVICES COMMITTEE

August 5, 2024 | MINUTES

MEMBERS PRESENT

Amber Russell, *Chair*

Brian Crook

David Nollner, *Vice Chair*

Lesley Overman

David Thomas, *Secretary*

OTHERS PRESENT

Mark Beeler, Ken Buckmaster, Scott Olds, Timmy Moore, Lonnie Giese

Meeting was opened by Chair Amber Russell. A quorum was determined with 5 members present.

REPORTS FROM DEPARTMENTS

EMA/EMS – Chief Batey was absent due to a conference and not able to give a report.

Fire Dept – Mark Beeler

- **Brush Trucks**
 - o In repair – waiting on suspension parts at Blankenship. No timeline given
 - o On Order – Sales rep is dodging calls. No updates can be gathered.
- **Turnout Gear**
 - o All sets that were ordered last year have been received. Three more sets were ordered in June for the Chief and Assistants
- **100th Anniversary** went well. Celebration was held at the station with previous chiefs and staff attending
- **Training.** Monthly training for the department. Most recent was with Life Flight. Lafayette to offer a 64 hour state class. Two members of the HTC VF should be able to participate.
- **Burn Permits.** Chief Beeler deferred to David Thomas, Chairman of Codes and Zoning (CZ). CZ is reviewing the language for the permit and working with Rick Gregory to finalize details. Beeler and Buckmaster have been very helpful throughout the process
- **Blasting Permits.** CZ is researching the concerns from the Commission and ironing out the language. Should have it brought back to Commission by the end of the year.
- **Per Diem.** Beeler is proposing an increase from \$30/per call to \$50 based on trainings and certifications. Pay has not changed since 2016. Resolution would need to be presented to Commission. Payout happens in December as the year runs from Dec 1 – Nov 30.
- **Budget.** Funding was requested for one time purchases of equipment. Truck maintenance has increased due to an aging fleet. Primary response trucks are 2008 and 1991. The Pumper truck is not considered a first response truck. A new engine is estimated at \$500K-700K equipped. Nollner asked about a Ladder Truck; this would run around \$2M fully equipped. Current fleet is still passing certifications and working as they should.

Rescue – Timmy Moore

- Handout was given to those in attendance.
- **Vehicles.** All running fine, no issues
- **Building.** Still dealing with a mold issue and water comes in through the back. Building Maintenance staff has it on their list.
- **Surplus items.** Passed through Commission. Truck was transferred to Fire Department
- **Tahoe.** Stripping and Equipment install has been completed.

- **Training.** Monthly schedule being followed. Topics have included extrication, CPR, and Search & Rescue among others.

DISCUSSION ITEMS

- **Per Diem.** Overman asked if the response to calls had changed since the budget hearings. According to Moore, dispatch now calls out twice if rescue is needed. Rescue does not respond to medical calls

Public Comment

None presented.

Next meeting scheduled for Tuesday, September 10 at 6pm.

Motion to adjourn by Nollner, seconded by Crook.

Meeting adjourned at 7:35pm

*Minutes submitted by
David Thomas*

PUBLIC WORKS COMMITTEE MINUTES

Meeting Date: August 15, 2024, 6 p.m., Trousdale County Courthouse

Present: Bubba Gregory, Chris Gregory, Lesley Overman, Mark Presley, Alan Carman, County Mayor Jack McCall, Public Works Director Cliff Sallee

Others Present: Amy Thomas, Maggie Webb, Branden Bellar, Misty Lytle, Jerod Mitchell

Chairman Bubba Gregory called the meeting to order.

Minutes of the June 12, 2024 meeting were reviewed. Motion to approve by Overman, second by Carman. Motion approved.

Discussion held on playground project. Sallee said work has come long way, estimated about 50% done. Maggie Webb with Cunningham Recreation spoke to committee as well. Weather delays and work at other sites has delayed previously, but she said crews will be here now until project is done. Concrete and fencing to begin the week of August 26, surfacing crew after that. Company goal is 12 days for concrete, 12 for surfacing, then TDEC test with goal to be done by Oct. 10. C.Gregory asked about fencing, will be black post gavel fencing. B.Gregory noted lots of excitement in community about completion.

C.Gregory asked about name plaque to replace old wood posts. Sallee said Lafayette Trophy has quoted around \$800, but marble or brick would be higher cost than wooden sign. C.Gregory said he felt county would be better served to get a more expensive sign that would last far longer. B.Gregory asked about getting estimates on other materials, Sallee said would have for September meeting.

Amy Thomas gave update on BlueCross park grant, saying Crystal Justice has everything needed to apply as of her last communication. County has until Aug. 31 to turn in grant application.

Sallee provided update on 2024 pool season. No financial figures yet, July saw lower attendance but Sallee believes numbers will be similar to 2023. Finances should be ready for September meeting. C.Gregory asked how second late night went. Sallee said good, recommends committee look at Tuesday/Saturday in 2025. Presley asked about 4th of July and concession sales. Sallee said concessions were average but pool was packed that day, all day long. Sallee also noted no security issues in 2024, noted several people new to community started coming late in season, expects to see more in 2025.

B.Gregory asked about schedule for new trash truck. Sallee said he talked to company about two weeks ago, looking at December delivery. PW has spent \$2500 in last two weeks on old truck repairs, another \$2500 likely coming to keep that truck running. That one will serve as backup once new truck arrives.

Discussion turned to Board of Education dumpster bills. Sallee noted schools haven't paid full bill in years, has paid \$35,000 annually. Commissioner Landon Gulley has talked to Clint Satterfield and agreement has been made to raise that to \$40,000 annually. Sallee noted school dumpsters are picked up almost daily during summer, asked to go to will call status during that time. C.Gregory asked what regular cost to schools would be if they were charged like anyone else. Sallee estimated about \$3,500 month. C.Gregory said agreement was OK with him if it was close to that regular cost.

Motion by C.Gregory to recommend approval of agreement to full Commission, second by Presley. Motion later withdrawn so Sallee can provide more exact numbers in September.

Discussion held on Animal Shelter. Public Works staff is handling shelter now as sheriff's department will not take over, inmate crew is helping also. As of meeting date, only one dog was still at shelter and no intakes being accepted. Sallee said sheriff's department is called to address vicious dogs if needed. Otherwise PW staff starts at 6 a.m. to feed dog(s) and clean kennels. B.Gregory asked who public should call about stray dogs, Sallee said call Public Works. Overman asked if there was plan moving forward, Sallee said PW is handling for immediate future and has enough staff to handle it at present. C.Gregory asked what PW is telling people who call if no intakes are being accepted at shelter. Sallee said to date, dogs called about have had owners and have been reunited with them. C.Gregory asked if county is looking for new shelter director. Sallee has talked to mayor about this and there is no rush, looking to save county money where possible for now.

Sallee said four dogs recently caught chasing cows on Halltown Road. One taken to shelter and three euthanized. Sallee said PW will take dogs to shelter if necessary but is not actively picking up dogs.

Next meeting scheduled for Thursday, Sept. 12 at 6 p.m. at courthouse.

Motion to adjourn by Carman, second by Presley. Motion approved.

Minutes presented by Chris Gregory.

Hartsville/Trousdale County Government
Personnel Committee
August 15, 2024 7:00PM TC Courthouse
Minutes

Members Present: 6/7

Will Dennis, Secretary

Shane Burton

Brian Crook

Mark Presley, Chair

Steve Whittaker, Vice Chair

Grant Cothron

Amy Yates HR Coordinator (NVM)

Absent: Grant Cothron

Others Present: Amy Thomas CCFO, Hon. Branden Bellar,

Commissioner Mark Presley opened the meeting at 7pm. A quorum was determined with 6 members present.

Minutes from the July 25, 2024 meeting were skipped as all agenda items from the meeting were postponed.

Discussion Items:

Commissioner Presley opened the floor for review of **Personnel Policy Section IV.J.2.** Motion

Commissioner Dennis, second Commissioner Burton to keep the wording of the policy as is. Motion Carried.

Commissioner Presley opened the floor for review of **Personnel Policy Section V.B.** Motion

Commissioner Crook, second Commissioner Dennis to accept proposed change. Motion carried.

Other Discussion: NA

Public Comment: NA

Meeting Adjourned at 7:17pm with a motion from Commissioner Whitaker, second Commissioner Dennis.

Will Dennis, Secretary

HARTSVILLE/TROUSDALE COUNTY METROPOLITAN GOVERNMENT

BUDGET & FINANCE COMMITTEE

AUGUST 19, 2024 | 5:45 PM | TC COURTHOUSE

MINUTES

Members Present: 6/8

Landon Gulley, Chair

Bubba Gregory, Vice Chair

Beverly Atwood

Tommy Belcher

Jerry Ford

Lesley Overman

Amy Thomas *NVM*

Members Absent: Will Dennis, Grant Cothron

The Finance Committee was called to order at 6:00pm by Chairman Gulley. A quorum was determined with six members present.

Review Minutes from the July 15 meeting.

Overman made a motion to accept minutes as presented; seconded by Belcher.

MINUTES ACCEPTED

Financial Statements

Committee reviewed the following:

- Trustee Cash Balance Statement – July 2024 .
- Financial Summaries – July 2024 *8.33% of budget*
 - o Reviewing the Comparison of 2023 to 2024, it is noted that in Fund 151 we were at 80% of budget in July 2023 – two variable rate debts were refunded into one fixed rate. The 80% revenue and expense of July 2023 reflects this transaction.
 - o Fund 101 General - A concern on the 61.5% expenditure in 54310 Vol Fire – This is an encumbrance of a new Brush Truck that was approved in previous years. Due to the pending arrival in FY25, the expense was moved to the current year. This is a one-time expenditure for the department.
 - o Fund 101 General - Concerns were raised over 58400 Other Charges as it shows 82.3% expensed. This function carries the annual liability insurance premiums, workers compensation premiums, and holds the monthly fuel expenses. The insurance expenses are reimbursed by different departments/funds in December after the initial property taxes are recorded. The fuel charges are reimbursed monthly by the different departments/funds.
 - o Fund 111 Urban Services brought concerns on the funding for the Ward School renovations. More consideration will be given to this project.
 - o Fund 171 Capital Projects – Gulley would like to see this fund accumulating to be used toward a new jail/justice center. This is the third year we have received the \$300,000 administration fee into this fund. The first year's fee went to Fund 151 Debt Services.

Motion by Ford to accept financial statements as presented; seconded by Gregory.

STATEMENTS ACCEPTED

Discussion –

Gulley appreciated the Committee's due diligence in reviewing the FY25 budget and noted two months without budget amendments is commendable.

Public Comment – none

Adjourn

Motion by Overman; second by Gregory

Meeting adjourned at 6:29PM